**Standard Operating Procedure for Preparing and Sending Samples to Stanford**

Sort 3000 cells into 200ul RLT Buffer and transfer to 1.5mL, microcentrifuge tube. Bring volume to 250ul with RLT Buffer (Qiagen cat no. 79216) and place tube on dry ice.

Generate sample ID from ISCC LIMS website and write the exact sample number on each tube. All other information can be entered into the website. If less than 3000 cells are sorted, indicate this on the website and provide number of cells sorted.

Store tubes at -80˚.

Ship samples on dry ice. Dry Ice must take up more than 75% of total space in container.

**Ship samples no later than Wednesday of any given week and confirm with Julie by email before shipping.**

**Ship samples to:**

Julie Wilhelmy

Stanford Genome Technology Center

855 S. California Avenue

Palo Alto, CA 94304

831-236-0763

[wilhelmy@stanford.edu](mailto:wilhelmy@stanford.edu)

Julie will enter receipt of samples into LIMS system.